

Merchants Bank of Commerce is committed to the goal of building and maintaining successful communities we serve in Northern California. We achieve this goal by supporting our community partners through donations and sponsorships. Priority is given to organizations who work to provide access to affordable housing, revitalize and stabilize our neighborhoods, and help strengthen our communities through economic development and local programs providing essential services to improve the quality of life in our communities. Donation and sponsorship requests are reviewed on a weekly basis, but can take up to a month for processing. Requests that are submitted less than 30 days before the event may not be considered.

To make a request for financial contribution, please complete this form and mail or email a copy of your 501(c)3 IRS exemption letter and a completed W-9 along with an event flyer, brochure, or any other documentation to:

Merchants Bank of Commerce
Attn: Donations/Sponsorships
1951 Churn Creek Rd
Redding, CA 96002
communityoutreach@mboc.com

If you have any questions, please contact Tess Meisinger at (530) 224-7302.

Date: _____ Bank Contact: _____

1. Is it a: Donation Sponsorship
2. Amount Requested: \$ _____ **Deadline for commitment/logo:** _____

3. If the funds will go to a specific event/program, please answer the following (if not, continue to number 4):
Event/Program Name: _____
Event/Program Location: _____ Event/Program Date: _____

4. Organizational Information:
Organization Name: _____
Federal Tax ID#: _____ County(ies) Served: _____
Website: _____
Contact Name: _____ Phone: _____
Mailing Address: _____ City, State, Zip: _____
Physical Address (if different from mailing): _____ City, State, Zip: _____
Email: _____

5. Please provide the Mission Statement and/or purpose of the organization:

6. Organization's area of focus (check all that apply):
 Housing for low-moderate income persons
 Services targeted to low-moderate income persons
 Economic development
 Revitalizing or stabilizing of distressed areas
 Arts
 Education
 Environmental
 Human Services
 Seniors
 Youth
 Other: _____

7. Please provide the following information (check all that apply):

- Organization is a Bank customer
- Funds raised stay in the local community
- Funds raised provide direct services
- The Bank is the exclusive financial institution sponsor
- This is the organization's sole request to the Bank for the calendar year
- Bank employee(s) are active in the organization
Employee name(s): _____
- Single year funding commitment

8. Please give a summary of services or programs provided:

9. Please describe the targeted population being served:

10. Please provide any other information you believe is important for the Bank to know such as the impact these funds will make in the community:

11. Summarize how your organization collaborates with existing community partners/resources:

For Bank Use Only:

Submitted By: _____ Title: _____
 Department: _____ Office: _____
 If approved, send check back to employee: Yes No Credit Card
 Reviewed by Regional Manager: _____
 Date Received (Marketing Coordinator): _____ Date Submitted for Approval: _____
 CRA Qualified: Yes No CRA Review: _____
 Approved: _____

COO, CAO, or Marketing Coordinator (up to \$1000)