

ONLINE BANKING

1. Go to www.mbec.com, click on Personal Enroll, located in the upper right hand corner of the page.
2. Follow the on-screen prompts to complete the enrollment process.

1. During the initial login, you will be prompted to pick a delivery method for your Secure Access Code.
2. Verify the delivery method is accurate (i.e. cell phone number, email address, etc.) If the information is not accurate, please contact our Customer Care Center at 1.800.421.2575.
3. Enter the Secure Access Codes that you receive.
4. Click the appropriate option to register the device. If you are using a shared device, do not register it.
5. Click "Submit".

MULTI FACTOR
AUTHENTICATION

MOBILE BANKING APP

1. You must be enrolled in Online Banking to use the Mobile Banking App
2. Download the "Merchants Bank of Commerce" app from the Google Play or Apple App Store.
3. Use your Online Banking Login ID and password to login.

1. You must be enrolled in Online Banking and have the Mobile Banking App downloaded on your device.
2. Log in to Online Banking.
3. Click "Settings".
4. Click "Mobile Deposit Enrollment" and review the Terms and Conditions. Check the box to accept.
5. Select Accept and then Log Off.
6. Log in to the Mobile Banking App.
7. Select Transactions > Deposit Check to begin using Mobile Deposit.

MOBILE DEPOSIT

BILL PAY

1. To enroll in BillPay, log in to Online Banking.
2. Click on "Transactions" and "Enroll Account in Bill Pay".
3. Follow the on-screen prompts to enroll the accounts you would like to use for Bill Pay.
4. After you are enrolled and want to use Bill Pay, click on "Transactions" in the navigation bar and choose "Pay a Bill".

1. Log in to your Online Banking.
2. Click on "Settings".
3. Select "Alerts" in the drop down.
4. Select "new alert" from the drop down in the upper right corner.
5. Choose the category from the new alert drop down.
6. Click on the account.
7. Follow the steps to configure the alert.

E-ALERTS

ELECTRONIC
STATEMENTS

1. Log in to Online Banking.
2. Click on "Settings" in your navigation bar and choose "Statement Delivery".
3. Click the pencil icon to change your preferences
4. Read the E-Statement Disclosure and click on "Click here to enroll".
5. You must list all accounts you wish to enroll. Complete the e-Statement Enrollment form and accept the terms of this agreement.

If you have any questions, please call our Customer Care Center at 1.800.421.2575.